




ADULT MANUFACTURED HOUSING  
COMMUNITY

November 10, 2022

To: All Unit Owners  
Forest Lakes of Cocoa Condominium Association, Inc.

From: Phyllis Holmes  
President 

Subject: (1) Election – Board of Directors – 2023-2024  
(2) Official First Notice of Election from Board Secretary  
(3) Proposed Budget for 2023  
(4) Meet the Candidate Night – December 12, 2022

The election date to fill five (5) vacancies on the Board of Directors is fast approaching. The terms of five directors, Joan Marie Elliott, Phyllis Holmes, Patricia Johnson, Debbie Rissler and Terry Westerbeke will expire at the time of our next annual meeting scheduled for January 9, 2023, 7:00 pm, at the Forest Lakes Club House, 113 Rosewood Drive, Cocoa, Florida 32926.

We encourage you to become involved in the community either by submitting your name as a candidate for the Board or by serving on one of the various committees. We are fortunate to have many unit owners who have the experience and knowledge to assist in the day-to-day administration/operation of our community. Fresh ideas and input are always welcome.

Any unit owner desiring to be a candidate for the Board of Directors must give written notice to the Secretary of the Association on or before December 1, 2022 (not less than 40 days prior to the election).

Further, if a candidate so desires, he/she may submit a personal data sheet (one side of an 8 ½ x 11" sheet of paper) describing their background, education, work experience or any other information deemed relevant. This personal data sheet must be submitted to the Association Secretary on or before December 8, 2022 so that it can be included in the voting package.

Also, enclosed is a copy of the proposed budget for 2023 which was approved for distribution to the unit owners at the board meeting on November 7, 2023. Because of changes to FS718, the budget must be adopted by the Board prior to the beginning of the next fiscal year; therefore, the Board will consider adoption of the December 12, 2022.

A meet the candidate session will be held immediately following the Board meeting on December 12, 2022. You won't want to miss this opportunity to meet the candidates for the upcoming election of Board Members for 2023-2024.

As always, we appreciate your cooperation and support. We trust that you will take just a few minutes to reflect on the many aspects of the administration and oversight of Forest Lakes and make plans today to become more active in our community.

We look forward to seeing you at the Annual Meeting on January 9, 2023.

PCH:h

Enclosure - Official First Notice of Election from Association Secretary  
Proposed Budget for 2023

113 Rosewood Drive • Cocoa, Florida 32926 • (321-631-7431)

# FOREST LAKES OF COCOA CONDOMINIUM ASSOCIATION, INC.

## FIRST NOTICE OF ELECTION

**NOTICE** is hereby given that balloting to fill the five vacancies on the Board of Directors of Forest Lakes of Cocoa Condominium Association, Inc. will be conducted during the period December 8, 2022 to January 9, 2023. Ballots will be counted and the results announced in conjunction with the Annual Unit Owners Meeting scheduled for 7:00 p.m., Monday, January 9, 2023, Forest Lakes Club House, 113 Rosewood Drive, Cocoa, Florida, 32926. Written notices from individuals desiring to be a candidate for the Board of Directors should be directed to the Secretary of the Association on or before December 1, 2022, i.e. not less than forty (40) days prior to the date of the meeting, at the following address:

Catherine Stallings, Secretary  
Forest Lakes of Cocoa Condominium Association, Inc.  
113 Rosewood Drive  
Cocoa, Florida 32926

DATED AND MAILED:

November 10, 2022  
(not less than [60] days prior to the election)

Forest Lakes of Cocoa  
Condominium Association, Inc.

By: Catherine Stallings  
Catherine Stallings, Secretary