



December 2, 2025

To: **All Unit Owners**
Forest Lakes of Cocoa Condominium Association, Inc.

From: **Dan Milner, President**

Subject: **IMPORTANT INFORMATION – PLEASE READ CAREFULLY**

- (1) **UNIT OWNERS MEETING JANUARY 12, 2026**
- (2) **ELECTION OF BOARD MEMBERS FOR 2026-2027**

Mark your calendars and plan to attend the Annual Unit Owners Meeting, scheduled for Monday, January 12, 2026, 7:00 p.m., at the Forest Lakes of Cocoa, Condominium Association Inc. Club House, located at 113 Rosewood Drive, Cocoa, Florida 32926.

In preparation for the meeting, enclosed are the following items:

- (1) **Second Notice of Election and Agenda for the January 12, 2026 meeting**
- (2) **A Limited Proxy Form (Green) to be completed and returned to the Association only if you do not plan to attend the January 12, 2026 Unit Owners Meeting.**

This proxy will be used solely to establish a quorum. As you know, a majority of the unit owners must be in attendance in person or by proxy in order to conduct such a meeting. You may place the completed limited proxy form (green) in the return envelope enclosed with the ballot package (See Paragraph 4) on the reverse side of this sheet

- (3) **Candidate resumes are included.**
- (4) **Ballot and envelope (Blue). The voting period for the 2026 Election of Board Members is December 12, 2025 through January 12, 2026. There are four vacancies to be filled. Please review the enclosed ballot package and follow the directions listed below for completing and returning the ballot**
- (5) **One return white envelope addressed to the Association Secretary.**

FOREST LAKES OF COCOA CONDOMINIUM ASSOCIATION, INC.

A Corporation Not-For-Profit

SECOND NOTICE OF ELECTION
TO BE HELD IN CONJUNCTION WITH THE
ANNUAL UNIT OWNER'S MEETING
AGENDA

NOTICE IS HEREBY GIVEN, in accordance with the Bylaws of the Association and the Florida Statutes that the Annual Unit Owner's Meeting will be held at the following date, time, and place.

Date: Monday, January 12, 2026

Time: 7:00 P.M.

Location: Clubhouse
113 Rosewood Drive
Cocoa, Florida 32926

Agenda:

1. Call meeting to order.
2. Prayer and Pledge of Allegiance
3. Proof of notice of meeting posted.
4. Establishment of quorum.
5. Reading and approval of minutes of last meeting.
6. Reports of Officers
7. Announcement of Election Results
8. Unfinished business.
9. Original resolutions and new business
10. Adjournment.

DATED AND MAILED:

Dec. 5 2025

(not less than 14 days prior to annual meeting)

Forest Lakes of Cocoa Condominium Association, Inc.

By: Beverly LeMoine
Beverly LeMoine, Secretary

Dated this 3rd day of December, 2025

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WHEN MARKING YOUR BALLOT FOLLOW THESE STEP-BY-STEP INSTRUCTIONS

- 1. Mark ballot (do not vote for more than 4)**
- 2. Place ballot in blue envelope and seal;**
- 3. Place sealed blue envelope marked "ballot enclosed" inside pink envelope.**
- 4. Sign in the space provided on the face of the pink envelope; Any unsigned envelopes will result in your ballot not being counted.**
- 5. Place the sealed pink envelope in the white envelope addressed to the Forest Lakes Association . Don't forget to include your completed green limited proxy form ONLY if you do not plan to attend the January 12, 2026 meeting.**
- 6. Return by US mail or by dropping the white envelope with necessary enclosures noted above, in the ballot box, conveniently located in the club house lobby area on or before the time for counting the ballots — 7:00 PM January 12, 2026**

The newly elected board members will serve a two-year term. The remaining five directors (Dan Milner, Jim Wilson, Terry Westerbeke, Pete Moolhuizen and Leon Whaley) will continue to serve their elected/appointed term until the time of the election in January 2027. The area of assignment for each director as well as election of officers will be determined at the time of the organizational meeting for the newly seated Board.

DM:bl

Enclosures